

PAYMENT POLICY

Dear Patient,

Welcome to our office! We would like to take this opportunity to explain our payment policies. Please take a moment to read over this sheet and let the receptionist know if you have any questions.

PROFESSIONAL SERVICES

When you receive an examination, contact lens check-up, or other professional service, we collect the fee that same day. Eye Care Services are covered by both vision and medical insurance plans. If your examination results in a **VISION** diagnosis such as nearsightedness, then we will file your vision insurance for the visit. If your examination results in a **MEDICAL** diagnosis such as cataract, lid infection, glaucoma, macular degeneration, eye pain, etc.; then you will require a higher level of service and your **MEDICAL** insurance will be filed for the visit. Any additional diagnostic tests required to evaluate your medical diagnosis will also be filed with your **MEDICAL** insurance. As with any medical visit, your medical co-pay and deductible will apply. We will be happy to file your claim and explain any payment due.

EYEWEAR

Our glasses and contact lenses are custom-made and can only be used by the patient for whom they are prescribed. For this reason, **we require a deposit of half of your eyewear fee to place your order. The balance is due in full when your glasses or contact lenses are dispensed.** Some patients have insurance to cover all or part of their eyewear. We're happy to assist with any claim forms.

YOU'RE RESPONSIBLE

Our relationship is with you, not your medical insurance company or vision plan. If the doctor determines that additional diagnostic procedures are needed to evaluate a complaint or exam finding, he/she will explain why these tests are needed. You may request the charge for any procedure from the front desk at that time or refuse any procedure at any time during your visit. **Should your insurer deny payment for any reason, you are ultimately responsible for all charges incurred during your visit to our office.** The vast majority of our patients pay their bills promptly, but a few don't. When fees are not paid within 30 days, we charge interest on the account (21% per annum) to help cover the high cost of monthly billing. If overdue fees and interest are not paid monthly, the account is then turned over to a collection agency. The patient is then responsible for all fees, interest, and collection costs.

This payment policy is firm and allows us to keep costs down for ALL patients. However, we do understand that exceptions exist. If you are unable to pay for the Doctor's services or your eyewear, please let the receptionist know. We may be able to connect you with third parties that may be helpful.

For your convenience, we accept Cash, Check, Visa, or MasterCard

THANK YOU for taking the time to read about our policies. Please sign and date below to indicate that you understand and agree to these policies.

Signed: _____

Date: _____

